



State of Arizona
Department of Education
April 20, 2009

Academic Achievement Division
Highly Qualified Professionals Unit
1535 West Jefferson Street
Phoenix, AZ 85007
602-542-3626

Dear HR Directors and HR Assistant Superintendents:

The Arizona Department of Education is offering a Two-Semester Teaching Intern Program. This two-semester internship is available only to eligible emergency-certified teachers transitioning to an intern certificate for the 2009-2010 SY. To determine eligibility for participation in this program, the candidate must meet all requirements identified in Tier One and Tier Two of the "Determination of Eligibility Matrix" (see below). Prior to issuance of the Intern Certificate, the candidate must also meet Tier Three Requirements identified on the matrix.

Please forward this email to emergency certified teachers currently employed by your LEA that you believe may be eligible for participation in the Two-Semester Teaching Intern Program. For additional information regarding the process or candidate eligibility, please contact:

Beth Driscoll 602-364-2191
Kasey Ohrns 602-364-4180
Patty Hardy 602-542-3626

A current listing of institutions of higher education participating in the Two-Semester Teaching Intern Program is below.

Additionally, the Arizona Department of Education is partnering with Rio Salado College and Pima Community College to encourage highly qualified and appropriately certified general education teachers to transfer into special education through an alternative pathway to certification. LEAs may use Title II-A funds to provide incentives to these general education teachers willing to transition into special education. For additional information about these programs, please contact:

Pima Community College

(520) 206-6582 – Jan Findley
Special Education (Cross-categorical and LD)

Rio Salado College

(480) 517-8263 – Jennifer Gresko
Special Education (Cross-categorical, LD, ED, and MR)

Transition to Teaching funds may be available to intern candidates in Navajo, Apache, Santa Cruz, and Yuma counties.

Sincerely,

Patricia L. Hardy
Director of Title II
Arizona Department of Education
(602)542-3626
Patty.hardy@azed.gov



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Two-Semester Teaching Intern Program
 Transition from Emergency Teaching Certificate to Intern Certificate
 Determination of Eligibility for Two-Semester Internship

Note: The two-semester internship is available only to eligible emergency-certified teachers transitioning to an intern certificate for the 2009-2010 SY.

Requirements	Met	Not Met	Comments
Tier One Requirement			
Emergency Teaching Certificate issued between July 1, 2008 and September 30, 2008 (verified by ADE).			
Tier Two Requirements			
Enrolled in an Arizona State Board Approved Teacher Preparation Program which corresponds with the position assigned to teach in the 2009-2010 SY [verified by institution of higher education (IHE)]. IHE: Program: Start Date: Authorized IHE signature:			
Completed a minimum of six (6) credit hours of required coursework. These credits must be earned from the State Board Approved Teacher Preparation Program as verified above by the IHE between July 1, 2008 and June 30, 2009. Authorized IHE signature:			
Tier Three Requirements (Issuance of Intern Certificate)			
Official ADE Verification Form			
Passing Score on Subject Knowledge AEPA for position assigned to teach in the 2009-2010 SY. (verified by ADE).			

- Eligible for two-semester internship
- Not Eligible for two-semester internship

ADE Signature: _____ Date: _____

Intern's Name: _____

Phone Number: _____

Email Address: _____

Educator ID: _____



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Two-Semester Teaching Intern Program Official Verification Form

Intern's Name: _____
(first) (last)

This is to verify that I am aware of the Teaching Intern Certificate requirements [R7-2-612 (E)].

Signature: _____ Date: _____

Principal:

This verifies that intern placement is _____ at _____ for the **2009-2010SY**.

Principal's Name: _____
(first) (last)

Signature: _____ Date: _____

School District Human Resources:

This verifies that _____ has been issued a contract to teach _____
(teacher name) (content assignment)
_____ at _____ for the **2009-2010 SY**.

School District Name: _____

HR Director Name: _____
(first) (last)

Signature: _____ Date: _____

Institution of Higher Education:

Mr/Ms/Mrs _____ has officially enrolled and given financial clearance to participate in the **Two-Semester Teaching Intern Program**.

Institution Name: _____

Intern Director Name: _____

Signature: _____ Date: _____

Note: The two-semester internship is available only to eligible emergency certified teachers transitioning to an intern certificate for the 2009-2010 SY.

Arizona State University

(602) 496-2045 – Ann Keith

MAEd Elementary, MAEd Secondary, MAEd Special Education

Grand Canyon University

(602) 639-6360 – Dr. Kimberly LaPrade

Elementary and Special Education

Northern Arizona University - Flagstaff

(928) 523-0665 Dr. Jeff Bloom

Secondary Education

Northern Arizona University - Yuma

(928) 317-7121 Dr. Doug Routan

Secondary Education – Science and Mathematics

Elementary Education

Ottawa University

(602) 749-5100 – Dr. Philip Berra

Elementary and Secondary Education

Pima Community College

(520) 206-6314 – Caryn Kelly

Elementary, Secondary and Special Education

Rio Salado College

(480) 517-8263 – Jennifer Gresko

Elementary, Secondary and Special Education

University of Arizona (pending)

(520) 623-0945 – Jane Ehren

Special Education-Cross-categorical

University of Arizona-South

(520) 458-8278 x2108 – Dr. Etta Kralovec

(520) 2551654– Flory Simon

Secondary Education

University of Phoenix

(480) 387-6893 – Adam Krisan

(480)387-8074– Jasmine Rojas

MAEd Elementary, MAEd Secondary, MAEd Special Education